

COMMUNITY OF PORTSIDE DISADVANTAGED
NEIGHBORHOODS STEERING COMMITTEE APPLICATION FORM

NAME: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

AFFILIATION: Community _____ Industry _____ Academia _____ Power Supplier _____

Medical Expert: _____ Port of San Diego _____ US Navy _____

SANDAG City of San Diego _____ Other Agencies _____

REQUEST IS FOR: Primary Member: _____ Alternative: _____

INTEREST IN PARTICIPATION: What special knowledge, experience, or perspective can you provide?

Print Name:

Signature:

Date:

Email to: eric.luther@sdcounty.ca.gov

GOALS OF STEERING COMMITTEE

The goals of the committee are straight forward. The committee is to hear updates on community air quality monitoring and emission reduction efforts and to provide suggestions to maximize results. The committee will hear concerns from the public and other stakeholders and alert appropriate parties so action, as warranted, can occur promptly.

COMMITTEE BYLAWS

1. The Air Pollution Control Officer will select the members with deference given to suggestions from each of the interest groups
2. The committee shall consist of various interest groups:
 - Community members;
 - Industry representatives;
 - Academia;
 - Port of San Diego
 - US Navy
 - SANDAG
 - City of San Diego
 - Medical experts;
 - Power generating / suppliers; and
 - Other agencies
3. Community members must reside or work within the Community of Portside Environmental Justice Neighborhoods/National City area as defined by the census tracts selected for identifying the community.
4. There may be one alternate for each committee member.
5. Members will serve on a voluntary basis, without compensation, for a two-year term provided, however, that members may continue to serve until a successor has been appointed.
6. Members can be re-appointed.
7. The District will chair the meetings.
8. The Chair will open the meeting; approve the draft agenda and meeting notes by simple majority; adjust the order of agenda items to help facilitate meeting; and close the meeting.
9. Meetings will be held monthly or as appropriate.
10. Members will notify Chair and their alternate if they cannot make a meeting.
11. Meetings will be open to the public.
12. The District will take meeting minutes.
13. The Chair will send out a draft agenda and draft minutes from previous meeting at least 20 days prior to the meeting.
14. The Chair will accept agenda suggestions up to ten days prior to the meeting.
15. The Chair will update the agenda at least five days prior to any meeting.
16. All meetings will have time set aside for public comment.
17. Public comment will be limited to three minutes per person.
18. All meetings will be at a time and location conducive for community involvement.
19. District staff will give an update on community monitoring and emission reductions at each meeting.
20. The bylaws will be reviewed and updated as needed on an annual basis