

San Diego APCD
Emissions Inventory Request Form Instructions

**EMISSION FACTOR PROCEDURE BASED ON MATERIAL USAGE
(NON-LIQUIDS)**

Please refer to the general instructions for guidance regarding the following sections: Reporting Year, Facility Identification, Permit Information, Device Information, Stack / Ducted Emissions and Fugitive Release Emissions.

MATERIAL/ PROCESS INFORMATION

This form is used for unspecified processes whose emissions can be calculated based on weight of material used in the process. Fill in all the data fields. Complete all blanks using the specified units. Use a separate form to report each material used for each device. Copy the blank form as needed to report each material used. On forms with pre-printed process information from a previously submitted inventory, asterisks (*) highlight data fields that must be updated.

Material Name: Provide the material name.

Manufacturer/Supplier: Provide the name of either the manufacturer of the supplier of the material.

Annual Usage (lbs/year): Pounds of the material used during the reporting year.

Maximum Hourly Usage (lbs/hours): Maximum pounds of the material used in one hour.

VOC Content: Report the VOC content from the MSDS information for each material used.

Device Operating Schedule:

Daily Operation (hours/day): Report the average amount of hours the device operates in a typical day.

Weekly Operation (days/week): Report the average number of days the device operates in a typical week.

Annual Operation (days/year): Report the number of days the device operated during the Reporting Year.

POLLUTANT NAME (lbs/gals used)

If available, provide site-specific emissions in units of pounds released per gallon on material used for pollutants. The reported emission factors should account for device specific capture and control efficiencies.

