



San Diego County  
**Air Pollution  
Control District**



# **Emission Inventory Webinar Data Year 2025**

# Webinars

- **Today is our second 2025 webinar – March 19, 2026 at 2:00PM**
- **Previously recorded webinars available on our website**

## EIS Training Webinar

### Data Year 2025 Trainings:

- **Wednesday, February 25, 2026, at 9:00 AM**
  - [Click to Join the Meeting on Teams](#)
  - Meeting ID: 215 060 242 286 43
  - Passcode: RT6Xd3td
- **Thursday, March 19, 2026, at 2:00 PM**
  - [Click to Join the Meeting on Teams](#)
  - Meeting ID: 286 980 694 798 8
  - Passcode: 7oy6yr3v

### Past Trainings:

- **February 25, 2025:** Recording ([YouTube](#)) | Slide deck ([PDF](#))
- **March 20, 2024:** Slide deck ([PDF](#))
- **February 26, 2024:** Recording ([YouTube](#)) | Slide deck ([PDF](#))
- **March 7, 2023:** Recording ([YouTube](#)) | Slide deck ([PDF](#))
- **February 15, 2023:** Recording ([YouTube](#)) | Slide deck ([PDF](#))
- **February 16, 2022:** Recording ([YouTube](#)) | Slide deck ([PDF](#))

[www.sdapcd.org/content/sdapcd/permits/toxics-emissions/eis](http://www.sdapcd.org/content/sdapcd/permits/toxics-emissions/eis)



# Agenda

- **Rule 19.3 Applicability**
  - CTR Abbreviated Reporting
- **Data Request**
- **Reporting Schedule**
- **EIS Login & Registration**
- **EIS Updates**
  - Main Contact
  - Facility NAICS & SIC Codes
  - Submittal Dashboard
- **Emission Inventory Reports**
- **Resources**
  - Calculation Methods
  - Contacts & FAQ



# SDAPCD Rule 19.3 Applicability

## CARB AB2588 Hot Spots Program (TEI)

- **Every 4 years**
  - Toxic Emissions, Appendix A of the EICG
  - Prioritization Scores
  - HRA Requirements if applicable

<https://ww2.arb.ca.gov/our-work/programs/ab-2588-air-toxics-hot-spots>

## CARB Criteria & Toxics Reporting (CTR)

- **General Applicability**
  - Mandatory Reporting Regulation Greenhouse Gas Facilities
  - Criteria > 250 tpy
  - Elevated Risk
- **Additional Applicability**
  - Has one active PTO with the District
  - Sector Phase and activity level reporting from Table A-3
  - 4 tpy of criteria pollutants

<https://ww2.arb.ca.gov/our-work/programs/criteria-and-toxics-reporting>

## EPA Criteria

- **Annual**
  - 25 ton per year or more of NOx or VOC

<https://www.govinfo.gov/content/pkg/USCODE-2013-title42/html/USCODE-2013-title42-chap85-subchapI-partD-subpart2-sec7511b.htm>

## District Criteria (CEI)

- **Annual**
  - 5 ton per year or more of NOx or VOC

<https://www.sdapcd.org/content/dam/sdapcd/documents/rules/current-rules/Rule-19.3.pdf>

## Community Emission Reduction Program (CERP)

- AB617 Communities
- As Requested

<https://www.sdapcd.org/content/sdapcd/community/community-air-protection-program/portside-cerp.html>



# CTR Abbreviated Reporting

## Facilities which exclusively engage in the following activities

1. Agricultural operations
2. Combustion of natural gas or propane in boilers or heaters
3. Diesel-powered emergency standby generators
  - A. Direct-drive emergency standby fire suppression pump engines
  - B. Direct-drive emergency standby fire water pump engines
4. Retail sale of gasoline
5. Cremation of humans or animals
6. Construction aggregate processing, where no asphalt products are used or produced

Facilities which qualify as abbreviated must request review of applicability from the District. If found applicable, the District will modify the required data submitted to remove the control request and location information.

Email [APCDInventory@sdapcd.org](mailto:APCDInventory@sdapcd.org) to request applicability review as abbreviated reporting.



# 2025 Data Request

- District staff have made best efforts to help identify facilities that are subject to reporting for CTR Phase 3
- [List of Facilities Required to Report 2025 Data](#)
- District has sent about 750 Data Request Letters for DY 2025



January 2026

EMISSIONS INVENTORY FACILITY ID: «EID»

«FACILITY NAME»  
«INVOICE\_MAILING\_ADDR1»«INVOICE\_MAILING\_ADDR2»  
«INVOICE\_MAILING\_ADDR3»  
«INVOICE\_MAILING\_CITY» ««INVOICE\_MAILING\_STATE» «INVOICE\_MAILING\_ZIP»

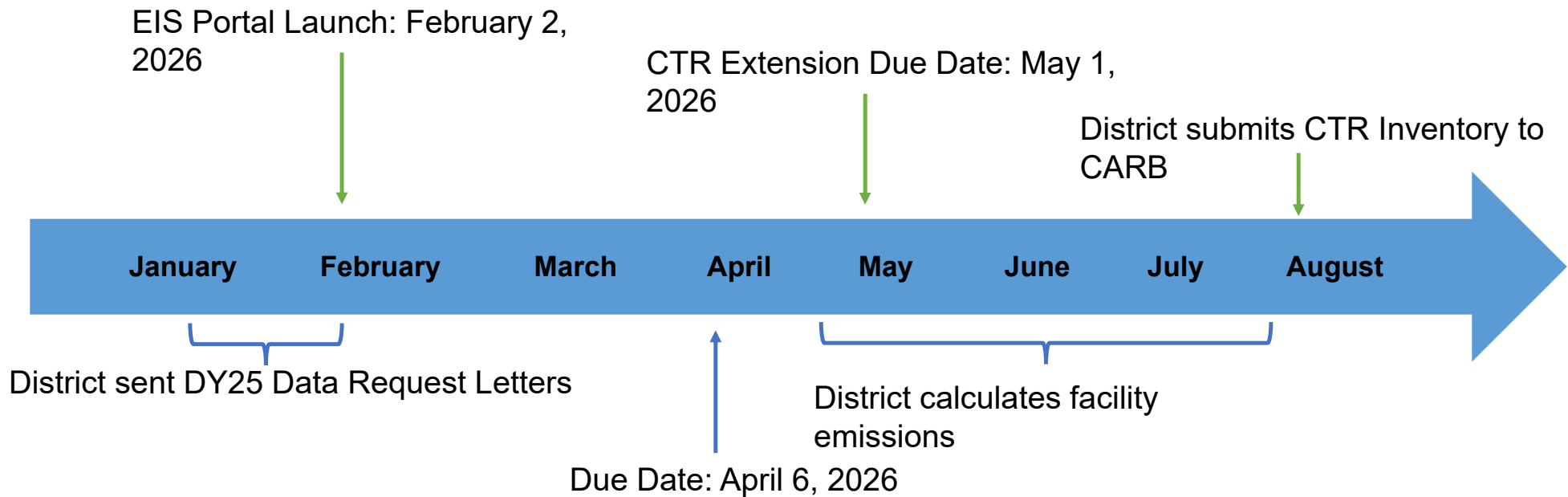
#### CALENDAR YEAR 2025 «TAG» EMISSION INVENTORY REQUEST

Local, State and Federal rules, regulations, and mandates require the San Diego County Air Pollution Control District (SDAPCD) to conduct an air pollutant emission inventory for your facility. To meet these requirements, all information necessary to calculate emissions for calendar year 2025 at «FACILITY NAME» located at «EQUIP\_LOCATION\_ADDRESS» must be submitted to the SDAPCD's Emissions Inventory System (EIS) Portal no later than **April 6, 2026**. Extensions may be granted on a case-by-case basis upon request and will not exceed **May 1, 2026**. To request an extension please email [APCDInventory@sdapcd.org](mailto:APCDInventory@sdapcd.org).

**Please note that this list is not encompassing of all facilities required to report and if a facility is not listed, that does not mean it is exempt from reporting.**



# Reporting Schedule



**To request an extension please email [APCDInventory@sdapcd.org](mailto:APCDInventory@sdapcd.org).**



# EIS Portal

[eis.sandiegocounty.gov/Portal](https://eis.sandiegocounty.gov/Portal)

## Emissions Inventory System

Starting with the reporting of emissions for Calendar Year 2021, the District's Emission Inventory System (EIS) must be used to enter emission inventory data as described in Rule 19.3. EIS allows facilities to upload Emission Inventory Request Forms, review data requests, input data for each calendar year and view the resulting inventory online after District approval.

[EIS Portal for data year 2024 will be available for reporting starting February 5, 2025.](#)

All emission inventories requested for data year 2024 have a due date will be April 5, 2025, with extensions allowed to May 1, 2025.

[Click Here for the EIS Portal](#)

### San Diego APCD - Emissions Inventory System (EIS)



San Diego County  
Air Pollution  
Control District

#### EIS Login Page

EIS is Only Available from Monday to Friday, 7:00am to 7:00pm, Pacific Time

Username

Password

Remember me

Log In

[Forgot Password?](#)



# EIS Registration

San Diego APCD - Emissions Inventory System (EIS)



San Diego County  
**Air Pollution  
Control District**

Remember me

[Forgot Password?](#)

[Request Access](#) | [Request RO Status](#)

EIS Version 5.1.0 en-US - 17-Feb-2026  
© 2012-2026 Lakes Environmental Software




# New for Data Year 2025

The **First Name** and **Last Name** must be specified. Entries cannot be blank or consist solely of special characters.

### Change User Name

Problems with the user information

- The field 'First Name' is required
- The field 'Last Name' can't consist solely of special characters.

 **First Name:**  **Last Name:**  **Initials:**

Specify the user's first name and last name.



# New for Data Year 2025

## Inventory Preparation



### Data Entry

Enter Emission Inventory Data



### EIQ Forms

Download and submit EIQ forms in Excel Format



### Report Submittal

Submit Completed Emission Inventory

## Inventory Tools



### EI Reports

Emission Inventory Reports



### Supporting Documents

Upload supporting documents for your submittal



### Facility Information

Enter facility address and location



## Classification Codes

SIC:

NAICS:



# New for Data Year 2025

## Status Information

Last Action Date: 28-Jan-2026, 08:07:34

QA/QC Status:

Uninitialized

Submittal Status:

Notice To Submit

## Run QA/QC (Recommended)

Validate your submitted data and confirm that the required fields are complete before final submittal.

1. Click **Run QA/QC** to start
2. If **QA/QC fails**, review issues under **QA/QC Files**
3. Fix issues found by the QA/QC process
4. Repeat the process until there are no more errors

Run QA/QC

QA/QC Files

## Submit

Electronic submittal can only be completed after all required data has been entered and validated.

- Click **Submit** to start submittal process
- Entered data will be automatically validated through QA/QC
- If **validation fails**, review issues under **QA/QC Files**
- If **validation succeeds**, the emissions inventory submittal is completed

Submit

View Log




**NOTE:** Only facility's **Responsible Official** can submit the facility. If you are not the **Responsible Official**, the option to submit will be disabled. To request **Responsible Official** status, log off and click the "Request RO Status" link on the log in screen.






# Emission Inventory Reports

- Draft report uploaded to Supporting Documents
  - ROs notified by email of draft report upload
- 30-day comment period for draft reports
  - Send requests for revision to [APCDInventory@sdapcd.org](mailto:APCDInventory@sdapcd.org)
- Final report uploaded to Supporting Documents
  - ROs notified by email of final report upload

**Inventory Preparation**

 <p><b>Data Entry</b> Enter Emission Inventory Data</p>	 <p><b>EIQ Forms</b> Download and submit EIQ forms in Excel Format</p>	 <p><b>Report Submittal</b> Submit Completed Emission Inventory</p>
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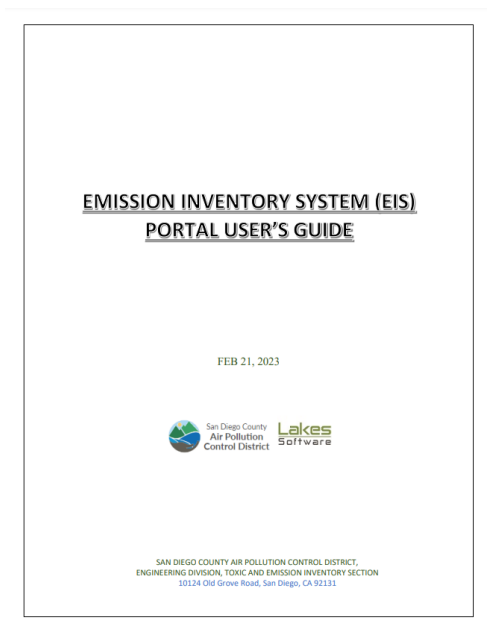
**Inventory Tools**

 <p><b>EI Reports</b> Emission Inventory Reports</p>	 <p><b>Supporting Documents</b> Upload supporting documents for your submittal</p>	 <p><b>Facility Information</b> Enter facility address and location</p>
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# EIS Resources

## EIS Portal User's Guide



## EIS Frequently Ask Questions

**Emission Inventory System (EIS) Reporting-  
Frequently Asked Questions (FAQs)**

**Contents**

- Requirements** ..... 3
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## Emissions Calculation Procedures

**San Diego County  
Air Pollution  
Control District**

PERMITS > TOXICS AND EMISSIONS > CALCULATION PROCEDURES

### Calculation Procedures

Listed below are some of the general calculation procedures used by the District to calculate emissions that are used for each facility emission inventory. The emission factors listed are default factors and will be used to create emission inventories unless site-specific factors are requested and/or provided by the facilities. Site-specific emission factors may come from a wide range of data sources, including but not limited to Safety Data Sheets (SDS), source tests, Continuous Emissions Monitoring Systems (CEMS), lab analysis/samples, or manufacturer's data. Sufficient supporting documentation for site-specific emission factors must be provided and approved by the District for incorporation into emission inventories.

The District uses a web-based program called EIS (Emissions Inventory System) to facilitate the implementation of the emissions inventory programs. EIS allows facilities to submit required inventory information and review their data online. Facilities that are subject to emissions inventory requirements and wish to utilize EIS may contact the District's Emissions Inventory Section at 858-586-2600 or APCDEngineering@sdcapcd.org to set up an account.

If you have questions on how to complete the data request forms, common equipment types are listed below and contain links to the appropriate calculation procedure for each equipment type. Instructions can also be found at the link below. Information regarding trade secrets can be found here.

[Login to EIS](#)

CTR - STACK Parameter Reporting Instructions

- [Abrasive Blasting](#)
- [Baking Processes](#)



# Support

- **EIS Technical Support** - including creating/modifying login information or designating an RO, please contact [EIS.support@weblakes.com](mailto:EIS.support@weblakes.com)
- **District Support** - Please contact the [APCDInventory@sdapcd.org](mailto:APCDInventory@sdapcd.org)
- [EIS Frequently Ask Questions](#) - Online

