

Contact Update Form



General Information

This form is exclusively to update Invoice Mailing and Permit to Operate (PTO) Mailing information. To ensure the proper delivery of your invoices and permits, please complete this fillable form in its entirety with the most current information, including an email address at which you would like to receive District correspondence.

If the business name has changed, but the owners remain the same, then proceed to complete this form with the updated contact information and submit verification of the name change.

If this business has undergone an ownership change, then the new owner is required to submit an Ownership Change Application, in addition to proof of entitlement. There is a nonrefundable administrative fee per permit.

If the location of the permitted equipment has changed, then please contact the Engineering division at apcdengineering@sdapcd.org and complete a General Application Form.

Site, Permit Information:

Site Record ID (APCDYYYY-SITE-#####): _____

Permit To Operate (PTO) Record ID. (APCDYYYY-PTO-#####): _____

Contact Information:

Permit To Operate Mailing Address

Invoice Mailing Address

Company Name/DBA:	Company Name/DBA:
Address:	Address:
City: State: Zip:	City: State: Zip:
Contact Name:	Contact Name:
Title:	Title:
Phone: ()	Phone: ()
Email:	Email:

Signature: _____

Date: _____

Email or mail completed form to:

Air Pollution Control District
Attn: Permit Processing
10124 Old Grove Road
San Diego, CA 92131
Email: apcdpermits@sdapcd.org

Website: www.sdapcd.org
Phone: (858) 586-2600