

TITLE V
ADMINISTRATIVE PERMIT AMENDMENT PROCESS [Rule 1410 (i)]

Administrative permit amendments are changes that can be made to a Title V Permit to Operate without being subject to the requirements of Rule 1410 Sections (j) and (k). Administrative permit amendments are limited to the following types of modifications:

1. Address changes that do not result in physical relocation of equipment.
2. Correction of typographical errors.
3. Updates to administrative information such as phone numbers or contact persons.
4. Incorporation of New Source Review (NSR) or Prevention of Significant Deterioration (PSD) permits issued through an Authority to Construct (A/C) pursuant to federal EPA approved NSR and/or PSD rules, provided that such A/C has been issued in accordance with the provisions of Rule 1410 Section (q) (Enhanced A/C Process).
5. Transfer of ownership of any emission unit subject to Title V permitting requirements or a Title V Permit to Operate, provided: 1) the emission unit(s) is not modified except in a manner exempted by Regulation XIV, and 2) the emission unit(s) is not operated until a revised permit to operate is issued by the Air Pollution Control Officer to the new owner or operator, unless a temporary authorization pursuant to Rule 1410(b)(2) has been issued to the new owner or operator. The application for such an administrative permit amendment shall specify a date for the transfer of permit responsibility, coverage and liability between the prior and the new permittee.
6. Revisions to conditions identified as District-Only-Enforceable requirements.

Administrative permit amendments will be recorded by the Air Pollution Control Officer upon request from the applicant for such amendment. Administrative permit amendments may be implemented by the applicant upon filing of the application with the Air Pollution Control Officer. The Air Pollution Control Officer shall provide the federal EPA with a copy of each approved revised permit.

Administrative permit amendments must be reflected in the next application to renew the affected Title V Permit to Operate.

**SAN DIEGO AIR POLLUTION CONTROL DISTRICT
10124 OLD GROVE ROAD, SAN DIEGO, CA 92131-1649
PHONE (858) 586-2600 • FAX (858) 586-2601**

SUPPLEMENTAL APPLICATION
TITLE V PERMIT ADMINISTRATIVE AMENDMENT (Form 1410-A)

San Diego APCD Use Only
Appl. No.:
ID No.:

Company Name (dba): _____ Title V Permit No. _____

Equipment Address:: _____

The following types of changes are allowed as Administrative Amendments.
Mark the items that apply and provide the requested information.

- 1. Address change with no physical relocation of equipment.
New Address: _____

- 2. Typographical errors. Attach a marked-up copy or provide specific permit citation.

- 3. Updates to administrative information such as phone numbers, contact persons, etc.
List old information and update: _____

- 4. Incorporation of NSR and/or PSD permits issued under the Enhanced Authority to Construct (A/C) process specified in Rule 1410 (q).
List A/C(s): _____

- 5. Transfer of a Permit to Operate.
 The emission unit has not been modified, except in a manner exempted by Reg. XIV.
Specify date of ownership, coverage and liability transfer: _____
List P/O(s): _____

- 6. State-Only requirement revision: _____

Other information may be required by the District to process this request. If so, the District will provide a letter specifying the specific additional information required.

I certify that the information provided above is correct to the best of my knowledge. The above equipment, process or operation is not subject to the requirements of Rule 1410(j) as a Minor Permit Modification or Rule 1410(k) as a Significant Permit Modification.

Signature: _____ Title: _____

Name: _____ Phone: _____