



# VIP Program

Dealership Training

# Introductions



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**Supervising Air Resources Specialist**

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**Air Quality Specialist**

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**Air Resources Specialists**

**Contact information is located on a slide at the end of the presentation**

- VIP Background
- Dealership Minimum Qualifications
- Eligible Projects
- VIP Process/Timeline
- Pre-Inspection
- Replacement Vehicle Inspection
- Pre-dismantle Inspection
- Delivery to Qualified Dismantler
- Additional Resources
- Contact List

## Dealership Training Agenda

# VIP Background

## Background

- On-road Voucher Incentive Program (VIP)
- Streamlined Vouchers Instead of Contracts
- Voucher Amount Deducted from Cost to Customer
  - \$10,000 - \$100,000
- Voucher Amount Reimbursed to Dealer

# Dealership Minimum Qualifications

## **Dealership must:**

- Have had a valid California business license for a minimum of the last two years
- Have had a valid vehicle dealership license with DMV for a minimum of the last two years
- Maintain a minimum of one VIP-trained employee at each location
- Allow the District or CARB to inspect VIP-related vehicles or audit program records during business hours

# Dealership Minimum Qualifications



## San Diego County Air Pollution Control District Self-Certification Affidavit VIP Dealership Training

Please fill out the information requested below along with a signature and date at the bottom of the form.

Name of Dealership: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

I swear under penalty of perjury that our business maintains a minimum of one employee that has successfully completed the training by the San Diego County Air Pollution Control District (District) regarding terms, conditions, and requirements of the Voucher Incentive Program (VIP) and will continue to meet this qualification throughout participation in VIP.

If a participating dealership maintains more than one location for truck sales, then each location must have at least one employee trained, and have submitted this form.

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Eligible Projects

## Eligible Projects

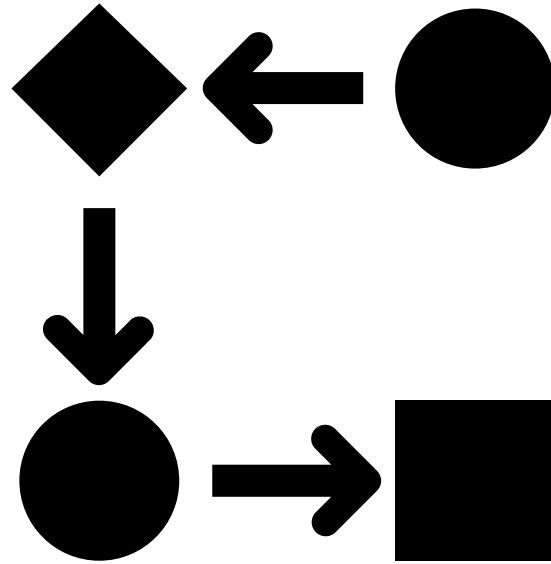
- Customer's old vehicle must:
  - Be based in San Diego County
  - Operate at least 75% of the time in CA
  - Be greater than 14,000 lbs GVWR
  - Have an engine model year of 2007 – 2009
  - Have owned the vehicle for at least the past two years
  - Meet the minimum annual mileage in the VIP Guidelines
  - Participating fleet must be 10 or fewer vehicles
- New or used replacement vehicles must
  - Have a diesel engine model year of 2013 or later
  - Be purchased—no leasing
  - Be of a similar weight class to the baseline vehicle
  - Be delivered to the customer within the same calendar year as the VIP program year

# Eligible Projects

## **New in 2021**

- Replacement Vehicles can be:
  - Low-NOx (0.02 g/bhp-hr NOx) or Cleaner
    - Examples (Low-NOx CNG, Zero-emission)





VIP Process/Timeline

# Online Application Portal:

<https://publicservices.sandiegocounty.gov/CitizenAccess/>

Dealership  
submits  
customer's  
VIP  
application  
package  
online

Home

APCD

AWM

DEH

DPW

PDS

Advanced Search ▾

## Welcome to the County of San Diego's online Citizen Access Portal

This system will enable residents of San Diego County to:

1. Research public information.
2. Submit an application (some departments require registration and login to submit an application).
3. View and track the status of your application.
4. Make secure online payments.

Some services will require you to register for an account.

### What would you like to do today?

To get started, select one of the services listed below:

#### Home

[Advanced Search](#)

#### APCD

[Get Air Quality Service \(Permit Applications, Gas Station Tests, Breakdown Notifications, Asbestos Notification and \*\*Air Quality Grants\*\*\)](#)

#### General Information

[Lookup Property Information](#)

#### AWM

[Search Applications](#)

#### Login

User Name or E-mail:

Password:

[Login »](#)

Remember me on this computer

[I've forgotten my password](#)

[New Users: Register for an Account](#)

#### Land Use and Environment Group Departments:

APCD - Air Pollution Control District

AWM - Agriculture Weights and Measures

DEH - Department of Environmental Health

DPW - Department of Public Works

PDS - Planning & Development Services

Dealership  
submits  
customer's  
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## **Application Package to Include**

- The application package
- The pre-inspection form and photo files
- Mileage records from the past 24 months
- DMV registration and insurance records from the past 24 months
- CARB Executive Order for the replacement vehicle
- The engine and GVWR specs on the proposed replacement vehicle
- Old vehicle's Title
- Complete TRUCRS printout

# District Review

## **Approved Voucher Package to Include**

- Voucher Approval Letter
- Receipt of Replacement Voucher
- Replacement Voucher
- Reimbursement Invoice Form
- Reimbursement Package Checklist
- Usage Report Forms
  - customer to fill out for the next three years



Customer orders replacement vehicle

Dealer  
Conducts  
Replacement  
Vehicle  
Inspection





Customer transfers old vehicle to dealer



Dealer conducts Pre-dismantle inspection of old vehicle



Customer  
takes  
possession of  
replacement  
vehicle



Dealer  
transfers old  
vehicle(s) to  
District-  
approved  
dismantler



Dealer submits  
reimbursement /  
invoice package  
to the District



**Submitted through online application portal:**  
<https://publicservices.sandiegocounty.gov/CitizenAccess/>

# Reimbursement / Invoice Package Documents

## **Required Reimbursement / Invoice Package Documents**

- Signed Receipt of Replacement Voucher
- Signed Replacement Voucher
- Reimbursement Invoice
- Final Dealership Vehicle Invoice (Signed)
- DMV Application for Registration of New Vehicle
- Financing documents (if financed)
- Replacement Vehicle Warranty Information
- Post Inspection Photos and Inspection Form
- Customer's Old Vehicle Title
- Pre-Dismantle Inspection Photos and Inspection Form

## Pre-Inspection (Existing Vehicle)

### Required Pre-Inspection Photos

- Left side of the vehicle (hood down)
- Right side of the vehicle (hood down)
- Front side of the vehicle (hood down) with license plate
- Back side of the vehicle
- VIN Tag - inside cab or on frame rail
- GVWR
- Odometer reading
- Engine tag showing engine make, engine model, engine serial number (ESN) and engine family number
- DOT/CHP numbers

# Replacement Vehicle Inspection

## **Required Replacement Vehicle Photos**

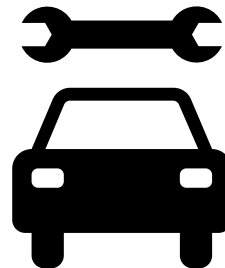
- Replacement vehicle from left side or right side,
- Vehicle Identification Number (VIN),
- Gross Vehicle Weight Rating (GVWR),
- Odometer reading,
- Engine tag showing engine make, engine model, engine serial number (ESN) and engine family number.



# Pre-Dismantle Vehicle Inspection

## Existing Vehicle Condition Must Be

- In similar condition as it was during the application (pre-inspection)
- Roadworthy
- Not have been stripped of parts except
  - Vocational external body components like dump body or box
  - Non-stock vocational internal equipment like food preparation equipment in a food truck





# Pre-Dismantle Vehicle Inspection

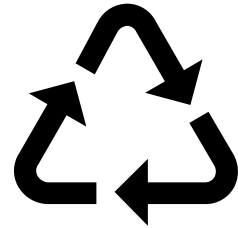
## Required Pre-Dismantle Vehicle Photos

- Vehicle from left side or right side (hood down),
- Vehicle Identification Number (VIN),
- Gross Vehicle Weight Rating (GVWR),
- Odometer reading,
- Engine serial number (ESN)

## Delivery to Qualified Dismantler

### **Deliver To Dismantler within 60 Calendar Days**

- Dealer must deliver existing vehicle to qualified dismantler within 60 calendar days of receipt of the old vehicle from the customer



# Delivery to Qualified Dismantler

## Use of Vehicle Pending Destruction

The dealer may not use or permit the use of the old vehicles, except:

- to move the vehicle for destruction
- to store the vehicle



For More  
Information

Visit the CARB VIP Website:

<https://ww2.arb.ca.gov/our-work/programs/road-heavy-duty-voucher-incentive-program>



For More  
Information

Visit the District's VIP Website:

<https://www.sdapcd.org/content/sdc/apcd/en/grants-and-incentives/voucher-incentive-program--vip-.html>

List of District-Approved Dismantlers:

<https://www.sandiegocounty.gov/content/sdc/apcd/en/grants-and-incentives/voucher-incentive-program--vip-/vip-dealership-and-dismantler-list/>

VIP Dealership Training Affidavit:

<https://www.sdapcd.org/content/sdc/apcd/en/grants-and-incentives/voucher-incentive-program--vip-.html>



For More  
Information

District's Online Application Portal:

[https://publicservices.sandiegocounty.gov/Citizen Access/](https://publicservices.sandiegocounty.gov/CitizenAccess/)

Online Application Portal Instructions:

[https://www.sdapcd.org/content/dam/sdc/apcd/PDF/Grants/20201109\\_Heavy\\_Duty\\_Equipment Grant Program Webinar.pdf](https://www.sdapcd.org/content/dam/sdc/apcd/PDF/Grants/20201109_Heavy_Duty_Equipment_Grant_Program_Webinar.pdf) *(Refer to slides 32 – 39)*



More  
Programs to  
Open Soon

To Sign up for "Grants and Incentives" Email  
Notifications:

<https://public.govdelivery.com/accounts/CA/SDCAPCD/subscriber/new>

# Contact List



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