

Instructions for Accessing the Incentives Application

1. Go to online [grant application portal \(Accela Citizen Access\)](#)
2. Create an account in Accela Citizen Access (If this is your first time applying for a grant and do not have an account). Click on "Register for an Account" and follow the steps.

Login

User Name or E-mail:

Password:

Login »

☐ Remember me on this computer

[I've forgotten my password](#)

[New Users: Register for an Account](#)

3. Log-in to Accela Citizen Access. Once registered for an account or if you are a returning user, enter login username/email address and password and select "Login".

SanDiegoCounty.gov

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Advanced Search

Welcome to the County of San Diego's online Citizen Access Portal

This system will enable residents of San Diego County to:

1. Research public information.
2. Submit an application to some departments require registration and login to submit an application.
3. View and track the status of your application.
4. Make secure online payments.

Some services will require you to register for an account.

What would you like to do today?

To get started, select one of the services listed below:

Home

[Advanced Search](#)

APCD

[Get Air Quality Service \(Permit Applications, Gas Station Tests, Breakdown Notifications, Asbestos Remediation and Air Quality Grants\)](#)

[Search APCD Records](#)

[Schedule an Inspection](#)

DEH

[Create an Application](#)

[Search Applications](#)

General Information

[Lookup Property Information](#)

AWM

[Search Applications](#)

DPW

[Apply for Record \(Recycling Permits, Streetwater Complaints, Road Service Requests\)](#)

[Search Records](#)

Login

User Name or E-mail:

Password:

Login »

☐ Remember me on this computer

[I've forgotten my password](#)

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Land Use and Environment Group

Departments:

APCD - Air Pollution Control District

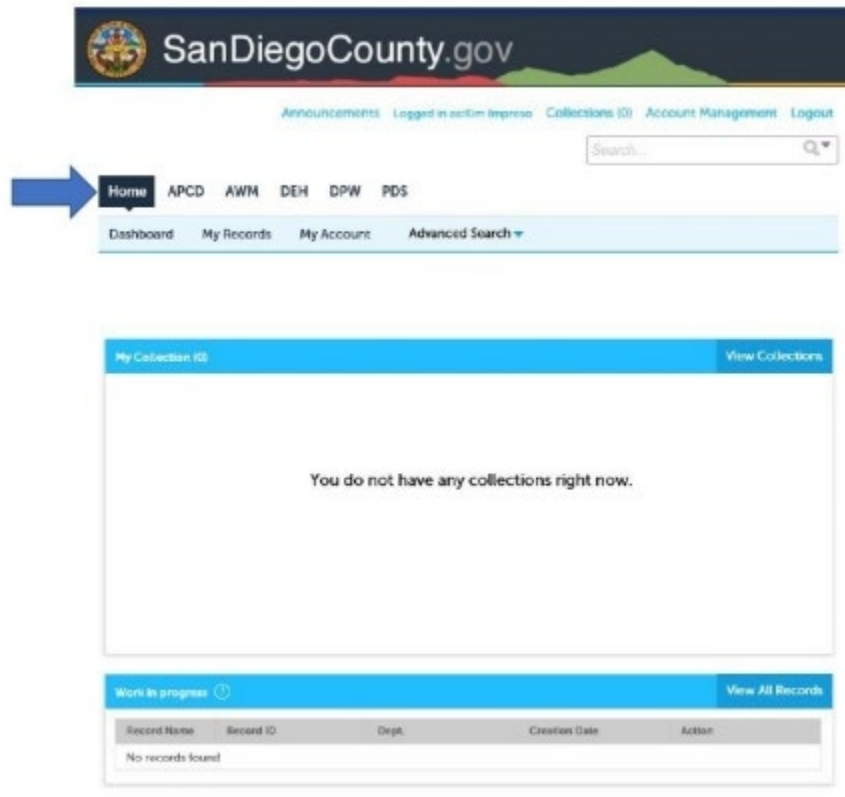
AWM - Agriculture Weights and Measures

DEH - Department of Environmental Health

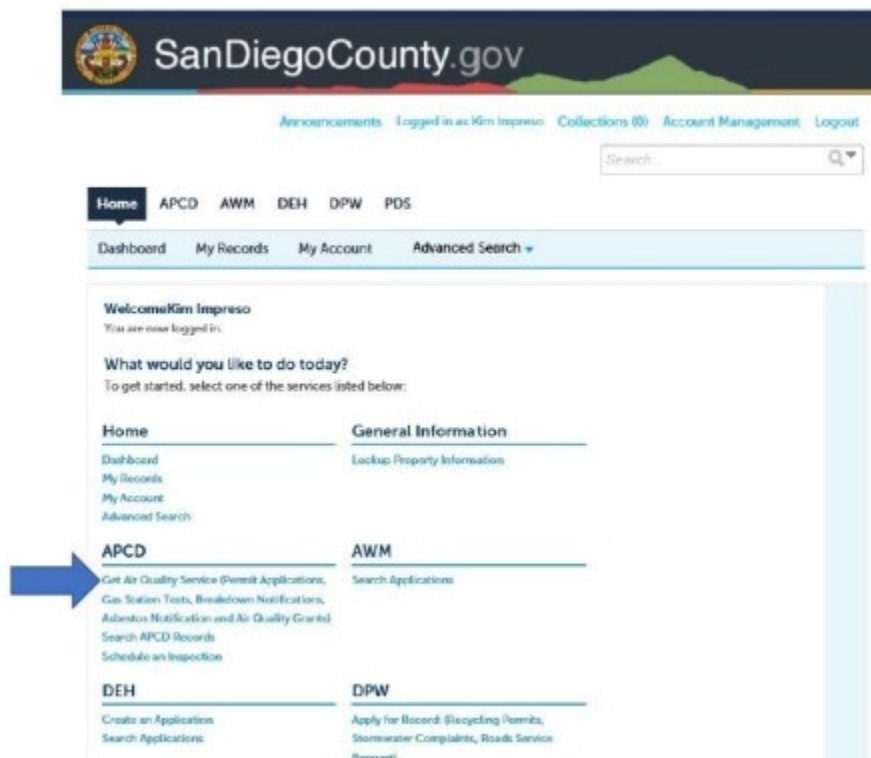
DPW - Department of Public Works

PDS - Planning & Development Services

4. You will be brought to the "Dashboard" screen once you successfully log-in. This screen will show you information such as pending applications for the San Diego Air Pollution Control District as well as from other San Diego County Departments. Select "Home" at the top of the page to continue to grant applications



5. Select "Get Air Quality Service" under APCD.



6. After reading the APCD online application disclaimer select the box "I have read and accepted the above terms" and then select "Continue Application".

San Diego County.gov

Announcements Logged in as Kim Impresso Collections (0) Reports (3) Account Management Logout

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Online Permit System

Welcome to San Diego County's Online Permit System.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your session.

General Disclaimer

While the The Agency hereafter referred to as "The Agency", attempts to keep its Web information accurate and timely, the The Agency neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials have been compiled from a variety of sources and are subject to change without notice from the The Agency as a result of updates and corrections.

☐ I have read and accepted the above terms.

Continue Application >

7. You'll be taken to a screen that lists all the APCD forms and applications available through Accela Citizen Access. Scroll down to the bottom of the page and select "APCD Grants".

San Diego County.gov

Announcements Logged in as Kim Impresso Collections (0) Reports (3) Account Management Logout

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Select an option below:

Air Quality Permit Application:
Select "Permit App", then one of the available permit application types. For assistance or to apply for an equipment type not listed below, please contact APCD at (858) 586-2600 or apcdpermits@sdcounty.ca.gov. Submitting this application does not grant permission to construct or to operate equipment except as specified in Rule 24, nor does it guarantee that you will receive a permit. Before acting on an application for Authority to Construct or Permit to Operate, the District may require further information, plans, or specifications. Forms submitted with insufficient information may require re-submission, which will cause a delay in application processing and may increase processing fees. The applicant should correspond with equipment and material manufacturers to obtain the information requested on a supplemental form.

Air Quality Grant Application:
Select "Grants", then one of the available grant application types. For assistance or to apply for a grant type not listed below, please contact APCD at (858) 586-2600 or cleanairgrants@sdcounty.ca.gov. Submitting this application does not guarantee that you will receive a grant. Before acting on a grant application, the District may require further information or specifications. Forms submitted with insufficient information may require re-submission, which will cause a delay in application processing. The applicant should correspond with a dealer and/or equipment manufacturer as needed to obtain the information requested on this application.

Breakdown Notification:
Select "Compliance", then "Breakdown Notification" below. For assistance please contact APCD at (858) 586-2650 or apcdcomp@sdcounty.ca.gov.

Gas Station Test Notification:
Select "Compliance", then "Gas Station Test Notification" below. For assistance please contact APCD at (858) 586-2650 or apcdcomp@sdcounty.ca.gov. Submitting this application does not guarantee that you will be approved. Before acting on this notification, the District may require further information or specifications. Applications submitted with insufficient information may require re-submission, which will cause a delay in processing.

Asbestos Notification:
Select "Asbestos" below. For assistance please contact APCD at (858) 586-2650 or apcdcomp@sdcounty.ca.gov. Submitting this application does not guarantee that you will be approved. Before acting on this notification, the District may require further information or specifications. **Notification forms that are inaccurate or missing information are invalid and will be rejected.**

If you are unsure about which option above to choose, please contact APCD at (858) 586-2600.

For **building permits**, including Solar Panels, Air Conditioners, etc., click the above tab labeled "PDS", and choose the appropriate permit type.

Search

APCD Administrative Changes
APCD Asbestos Notification
APCD Compliance
APCD GRANTS
Permit Application

7. A drop-down menu will appear. Select the grant you want to apply for and select "Continue". That is it! Now you can work on your application.



If you have questions or experience any issues with the incentives online application, please contact the San Diego Air Pollution Control District at (858) 586-2600 or email us at cleanairgrants@sdcounty.ca.gov.