



San Diego County Air Pollution Control District

Were you Issued a Notice of Violation for not obtaining a Permit to Operate?

Submit a Permit Application to the District

If you have a stationary operation or portable equipment that needs a District permit or registration, the first step is to submit a **completed application package** and **fees** to the Permit Processing division.

Please ensure all forms are submitted at once. The package must include:

- General application form
- Supplemental form(s)
- Fee estimate form
- Required fees and additional information

All forms, instructions, and fee details are available on our website:

- **Permits:** <https://www.sdapcd.org/content/sdapcd/permits.html> **OR**
- **Registrations :** <https://www.sdapcd.org/content/sdapcd/permits/equipment-types/registration.html>
- **Applications will not be processed until all forms and fees are received.**

Portable Equipment?

Submit a (PERP) registration application to the California Air Resources Board (CARB):


If you have portable equipment that requires a CARB registration, please submit an application and fees:

[PERP Application, Record Keeping & Reporting Forms | California Air Resources Board](#)

Email: portable@arb.ca.gov

Need Assistance with District forms?

When contacting us, have your SITE ID, permit/application numbers (if applicable), and equipment details ready.

- **Submitting forms/fees:** Permit Processing & Fiscal Divisions — (858)586-2600
apcdpermits@sdapcd.org
- **Form help/Compliance:** Business Assistance — (858)586-2650 APCDSBA@sdapcd.org
- **Technical questions/fee estimates:** Engineering Division — (858)586-2600
apcdengineering@sdapcd.org
 - *Be prepared to describe your equipment and reason for applying so we can connect you to the right engineer.*
-  **Permit Renewal and Expiration Training Video:**
 - For more detailed explanation and guidance, please follow this link to a permit renewal and expiration training video:

[Permit Renewal and Expiration January 2026](#)

Notice of Violation Quick Reference

If you or your facility received a Notice to Comply (NTC) or Notice of Violation (NOV) requiring corrective action by applying for a permit, please consider the following guidelines:

- The District does not impose monetary civil penalties for NTCs. If you receive an NTC, applying for your permit promptly is important to avoid a NOV and potential civil penalties.
- To prevent additional enforcement actions, please submit your permit application, along with any supplemental forms and fees, as soon as possible.
- A monetary civil penalty will be assessed for NOVs during the settlement phase, which starts after you are granted authority to operate.
- The civil penalty amount for NOVs is partially determined by the number of days your equipment or operation remains out of compliance. Taking immediate action can help avoid additional NOVs and reduce the penalty.
- The District aims to ensure a prompt return to compliance, and timely corrective action is appreciated.

If you have any questions about the settlement process, please contact the Compliance Division at (858)586-2650 or apcdcomp@sdapcd.org

Additionally, any questions about permitting and forms can be directed to Business Assistance: (858)472-9274 apcdsba@sdapcd.org