

**SAN DIEGO AIR POLLUTION CONTROL DISTRICT  
COMPLIANCE DIVISION  
INSPECTION CHECKLIST  
FEE CODE 27J,K,P – METAL PARTS AND PRODUCTS COATING OPERATIONS**

ID #: \_\_\_\_\_ Permit / Registration #: \_\_\_\_\_ Date of Inspection: \_\_\_\_\_  
 Facility: \_\_\_\_\_ Date of Expiration: \_\_\_\_\_  
 Representative: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

**EQUIPMENT DESCRIPTION**

1a. Equipment same as described on permit to operate? \_\_\_\_\_  Yes  No  
 1b. If no, are changes i.c.w. Rule(s) 10(a) / 10(b)? \_\_\_\_\_  Yes  No  
 Description of changes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2a. Current permit posted / available per Rule 10(c)? \_\_\_\_\_  Yes  No  
 2b. Ownership verified? \_\_\_\_\_  Yes  No  
 3. Permit conditions reviewed (current / enforceable)? \_\_\_\_\_  Yes  No  
 (If no, complete permit condition change request and describe changes in the comments section)

**EQUIPMENT INSPECTION**

4. Equipment observed in operation? \_\_\_\_\_  Yes  No  
 5. Are coatings applied in a spray booth? \_\_\_\_\_  Yes  No  
 If no, state where coatings are applied: \_\_\_\_\_  
 a. Are booth filters in place and in good condition? \_\_\_\_\_  Yes  No *Rule 21*  
 b. Are the fans operational? \_\_\_\_\_  Yes  No *Rule 21*  
 6. VOC materials stored in closed containers? \_\_\_\_\_  Yes  No *Rule 67.17*  
 7. If no, indicate size of containers, content and quantity below:

Size of Container	Contents	Quantity

8. Facility using compliant application equipment for coating usage greater than 1 gallon / day? \_\_\_\_\_  Yes  No *Rule 67.3(d)(1)*  
 9. Type of coating application equipment used? \_\_\_\_\_  
 10. Does the facility have an air cap pressure gauge for HVLP paint spray guns? \_\_\_\_\_  Yes  No  N/A *Rule 21*

11. Is an oven used to bake coatings above 194° F? \_\_\_\_\_  Yes  No  No Oven *Rule 67.3(d)(1)*

If yes, what is the oven temperature? \_\_\_\_\_

12. Facility using compliant surface preparation solvents? \_\_\_\_\_  Yes  No  Other *Rule 67.3(d)(4)*

Mfg. Name / ID#: \_\_\_\_\_ VOC Content: \_\_\_\_\_

or Boiling Point: \_\_\_\_\_ or Vapor Pressure: \_\_\_\_\_ or Other: \_\_\_\_\_

**13. COATINGS / SOLVENTS**

*Rule 67.3(d)(2), (d)(3)*

Mfg Name / ID#	Coating Category	Mix Ratio	VOC Content	VOC Std	Coating cured or baked?	Compliant with Rule 67.3
P C R						
P C R						
P C R						
P C R						
P C R						

14. Facility using a compliant application equipment cleaning solvent

or cleaning method? \_\_\_\_\_  Yes  No *Rule 67.3(d)(5)*

State cleaning method used: \_\_\_\_\_

Gun cleaning solvent: Mfg. Name / ID: \_\_\_\_\_ VOC Content: \_\_\_\_\_

or Boiling Point: \_\_\_\_\_ or Vapor Pressure: \_\_\_\_\_

15. Does the facility have a control device? \_\_\_\_\_  Yes  No  N/A *Rule 67.3(e)*

If yes, state the type of control device: \_\_\_\_\_

a. What are the specified operating parameters? \_\_\_\_\_

b. Is the control device operating within the specified parameters? \_\_\_\_\_  Yes  No

List operating parameters at time of inspection: \_\_\_\_\_

**RECORDKEEPING**

- 16. Facility has a current list of coatings? \_\_\_\_\_  Yes  No *Rule 67.3(f)(1)*
- 17. Facility has current MSDS / product data information  
from the manufacturer / supplier? \_\_\_\_\_  Yes  No *Rule 67.3(f)(1)(ii)*
- 18. Facility keeping daily or monthly usage records of  
all coatings used? \_\_\_\_\_  Yes  No *Rule 67.3(f)(1)(iii)*
- 19. Facility keeping daily or monthly usage records of  
surface preparation and cleaning solvents? \_\_\_\_\_  Yes  No *Rule 67.3(f)(1)(iv)*
- 20. Facility maintaining records of oven temperature? \_\_\_\_\_  Yes  No  N/A *Rule 67.3(f)(1)(v)*
- 21. Facility keeping daily records of emission control  
equipment operating parameters? \_\_\_\_\_  Yes  No  N/A *Rule 67.3(f)(2)(iii)*
- 22. Facility maintaining inspection and maintenance schedules  
for the control equipment? \_\_\_\_\_  Yes  No  N/A *Rule 67.3(f)(2)(iii)*

**EMISSION REQUIREMENTS / SOURCE TESTING**

- 23. What is the facility's permitted emission limit? \_\_\_\_\_
- 24. Is the facility exceeding the permitted emission limit? \_\_\_\_\_  Yes  No  N/A *Rule 21*  
If yes, state the number of days the facility exceeded the emission limit: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If no, indicate the facility daily usage for,

- a. Coatings: \_\_\_\_\_
- b. Surface Prep Solvents: \_\_\_\_\_
- c. Cleaning Solvents: \_\_\_\_\_

- 25. Is the facility required to be source tested? \_\_\_\_\_  Yes  No  N/A *Rule 21*  
If yes, state the source test frequency and the results of the last source test: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**COMPLIANCE ACTIONS**

- 26. Notice to Comply Issued? \_\_\_\_\_  Yes  No Document No. \_\_\_\_\_  
Rules: \_\_\_\_\_  
List NTC items below:

\_\_\_\_\_  
\_\_\_\_\_

27. Notice of Violation Issued? \_\_\_\_\_  Yes  No Document No. \_\_\_\_\_

Rules: \_\_\_\_\_

List NOV items below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspectors signature: County of San Diego Date of Report: \_\_\_\_\_

AQIII Initials: \_\_\_\_\_ Date: \_\_\_\_\_